

<b>Policy Number:</b> D18/00175	<b>Applies to:</b> Consumers, stakeholders
<b>Review Date:</b> 19/01/2024	<b>Approved by:</b> Director
<b>Specific Responsibility:</b> Aged Care Services	

## Fee Schedule - Home Care Packages

### *Schedule 4 of Home Care Agreement*

**Services provided by Marymead CatholicCare Canberra & Goulburn effective March 2024**

Service Type	Unit	Description	Rate
<b>In home services</b> e.g. Domestic assistance, personal care, meal preparation, medication support	Per hour	Weekday – any shift ending before 7pm	\$ 65.00
		Weekday Evening – any shift ending after 7pm	\$ 79.00
		Saturday	\$ 96.00
		Sunday	\$ 127.00
		Public Holidays	\$ 156.00
<b>Out of home services</b> e.g. social support	Per hour	As above	As above
<b>Social Events</b>	½ Day	Social events which run for between 1-3 hours	\$ 72.00
	Full Day	Social events which run for more than 3 hours	\$ 143.00
<b>Home and Yard Maintenance</b>	Per hour	Gardening services and light home maintenance	\$ 70.00
<b>Sleepover</b>	Per night	Nightly from 10pm – 6am (plus, hourly rate for disturbances)	\$ 288.00
<b>Travel</b>	Per km	Travel completed as part of the service	\$ 1.10
<b>Social Work</b>	Per Hour	Counselling, Crisis Case Management, and professional liaison	\$ 150.00
<b>Case Management</b> This fee includes the coordination between our managers, care staff, family, and specialist services to arrange and monitor your services.	Per f/n	Fully managed by provider	Level 1 \$ 78.82
			Level 2 \$ 138.60
			Level 3 \$ 301.56
			Level 4 \$ 457.10
	Per f/n	Self-managed by you	Level 1 \$ 34.96
			Level 2 \$ 63.45
			Level 3 \$ 139.68
			Level 4 \$ 212.52
<b>Package Management Fee</b>	Per f/n	This fee covers a range of overheads or operational costs including, but not limited to, duties such as preparing and distributing statements and monitoring package level.	Level 1 \$ 29.36
			Level 2 \$ 53.06
			Level 3 \$ 116.68
			Level 4 \$ 177.72

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## Self-Management Information

Under the Aged Care legislation, Home Care Package providers are responsible for the funding, as the funding does not go directly to the consumer.

Providers are responsible for:

- Hosting the package funds.
- Ensuring the care provided meets the Aged Care Standards and compliance with the [Home Care Packages Program Operational Manual](#).
- Ensuring that purchases are in scope according to the advice on [inclusions and exclusions](#) and that the purchase:
  - is directly linked to the identified care needs and goals,
  - supports daily living that is important for health and wellbeing,
  - is necessary to support functional safety in the home,
  - can be delivered within their available package budget,
  - would be considered an acceptable use of Government funds.
- Vetting of providers to ensure that the purchase of the service meets the compliance requirements, this involves developing service agreements with providers and monitoring their compliance with insurance, qualifications, police checks, etc.
- Liaising with MCCG rostering team on your behalf.
- Supporting individuals to meet goals in their care plan.
- Tracking of monthly spending.
- Developing and sending a monthly statement.

Consumers are responsible for:

- Informing MCCG of products and services prior to purchasing to ensure that they are in line with MCCG policies and legislation and to allow oversight of budget.
- Selecting providers, support workers and clinical needs (including allied health).
- Recruitment and management of support team.
- Scheduling services and appointments and rescheduling as required.
- Manage changes or pauses to services.
- Managing budget by selecting products, services, and frequency of services.
- Managing any overspend and payments.
- Monitor services used, keep a running record of services and associated invoices.
- Manage any disputes with providers.
- Advocating for care plan reviews.

Risks to consider if self-managing:

- Any changes to your personal situation that may disrupt your capacity to self-manage?
- How do you manage availability changes from your support team?
- What contingencies are in place?

**Find out more:** [Home Care Packages Program Manual for Care Recipients \(myagedcare.gov.au\)](https://myagedcare.gov.au)